FINANCE DEPARTMENT BYLAWS

(Revised as of February 6, 2003)

1.0 <u>DEPARTMENT MEETINGS</u>

- 1.1 There shall not be less than one department meeting in each semester of each academic year.
- 1.2 Department meetings shall be called by the department chair, as necessary, or by not less than one third of the department members by presenting a written

- 2.1.3 All applications for the position shall be evaluated by an ad-hoc committee comprised of at least three (3) faculty members elected by the department. An affirmative vote will be required before a candidate is brought to campus at university, college, or department expense.
- 2.1.4 The chair will coordinate the interviewing and recruitment process while candidates are visiting Las Vegas and the campus.

2.1.5

member under consideration shall not be present at that portion in the meeting and shall not vote on personnel matters concerning him or her. Voting shall be a secret ballot for the vote stated thereon.

- 2.3.2 There shall be no proxy voted in personnel matters. (Specifically including, but not limited to, tenure or promotion).
- 2.3.3 Voting faculty is defined for personnel matters as tenured or tenure track members of the department.

3.0 BYLAWS: AMENDMENTS, ENFORCEMENTS, AND INTERPRETATIONS

3.1 Amendments

Bylaw provisions may be amended by a two-

4.0 DEPARTMENT PEER REVIEW COMMITTEE

- 4.1 A peer review committee will consist of three (3) tenured faculty members from the Finance Department to be determined by annual election. Faculty members elected to the committee will have one year terms and may not serve more than two consecutive terms. Each faculty member from the Finance Department will have three non-cumulative votes to cast in the election for peer review committee members.
- 4.2 The peer review committee will conduct periodic evaluations pursuant to the college and department guidelines.

5.0 CHAIR

- 5.1 The chair will serve a three-year term and may not serve more than two consecutive terms.
- 5.2 The chair will be elected at a properly called faculty meeting. The nominee who has the majority vote will be elected. The peer review committee will report the department's vote to the dean.
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