

Department of Accounting
Lee Business School
University of Nevada, Las Vegas
Department Bylaws
(last revised May2013)

BYLAW NUMBER 1 - DEPARTMENTAL BYLAWS

- 1.1 The purpose of these bylaws is to set forth policies for the faculty and staff of the Department of Accounting. Each full-time member of the faculty and staff will be given a copy of these bylaws. As bylaws are changed, created or deleted, members of the faculty and staff will be provided with appropriate updates.
- 1.2 Bylaws must be approved at a scheduled fall or spring department faculty meeting by a majority of the full-time faculty present at the meeting. New bylaws or revisions of existing bylaws may be initiated by written request from three

- 3.2 The department faculty may request removal of the Department Chair. A meeting of the faculty held to discuss removal of the Department Chair may be called by written petition signed by any three full-time faculty members. The petitioners will schedule the meeting at least five working days in advance, during a fall or spring semester, and at a time when none of the full-time faculty is teaching class. The senior faculty member (based on rank and date of rank at UNLV) at the meeting, who is not the Department Chair and who is willing to chair the meeting, shall chair the meeting. Voting will be done after discussion of the issues, and will be by secret ballot. All full-time faculty members, except the Department Chair, may vote. Votes will be counted, by the faculty member chairing the meeting and the next highest ranking faculty member, after all eligible faculty members have cast their ballots or after two working days from the day of the meeting at which the Chair removal was discussed, whichever is earlier. If a majority of those voting (for this purpose, an abstention is not counted as a vote) vote for removal of the Department Chair, the faculty member chairing the meeting will forward the recommendation to the Dean as the recommendation of the department. The Department Chair will be given the results before they are presented to the Dean. If a majority of those voting vote to retain the Department Chair, the results will be given only to the Department Chair.
- 3.3 At the spring faculty meeting during the Department Chair's second year of the three-year term, the department full-time faculty shall elect a three-person committee to carryout the evaluation of the Department Chair. The committee shall conduct the evaluation in accordance with Section 2.4 of the LBS Bylaws.
- 3.4 An external search for a Department Chair shall be conducted in accordance with LBS Bylaw 2.3.1. The search committee shall be elected by the department. The search committee shall consist of three full-time faculty. The senior faculty member (based on rank and date of rank at UNLV) on the search committee, who is not the Department Chair, shall chair the committee.
- 3.5 In the event an interim chair needs to be appointed any full-time tenured faculty member may be nominated. At a fall or spring departmental faculty meeting all full-time faculty members present at the meeting may vote for an interim chair. The senior faculty member (based on rank and date of rank at UNLV) who is not nominated for interim Department Chair, shall chair the meet

BYLAW NUMBER 4 - FACULTY TRAVEL

Chair shall advertise widely for personnel to fill the vacant position and all members of the department shall be encouraged to initiate appropriate contacts.

7.2