

UNLV
CREDIT-BEARING ACADEMIC
MICROCREDENTIALS GUIDELINES

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ACADEMIC MICROCREDENTIALS

Any changes to a microcredential, including admission requirements, academic requirements, and mode of delivery must be submitted as program change proposals in Curriculog. A microcredential change proposal is routed through the same review processes and entered into Curriculog with the same requirements as a newly proposed microcredential.

As part of the proposal process applications for new microcredential programs may also be asked to complete/provide the following items:

Tuition and Standard Fees

Tuition and standard fees are established by the Nevada System of Higher Education (NSHE) Board of Regents and are subject to change without notice. Please reference Chapter 7 - Tuition and Fees of the [NSHE Procedures and Guidelines Manual](#) for a complete listing. Students who are pursuing a microcredential while they are admitted as an undergraduate degree-seeking student, will be subject to all tuition and fees that apply to degree-seeking students. Non-degree seeking students who are pursuing a microcredential, will be subject to all of the tuition and fees that apply to non-degree seeking students. For information on the applicable tuition and fees please see the [UNLV Cashiering tuition and fees webpage](#).

FINANCIAL AID

Non-degree-seeking students who are pursuing microcredentials are not eligible for financial aid. Degree-seeking students who are pursuing microcredentials as part of their degree program may be eligible for aid.

ADVISING

Degree-seeking students who are pursuing microcredentials as part of their degree program should seek advising for microcredentials through their assigned [Academic Advising Center](#). Non-degree-seeking students who are pursuing microcredentials should seek advising through the Academic Success Center. All advising appointments should be scheduled through the [Rebel Success Hub](#). Students who are pursuing microcredentials for career upskilling or reskilling may also consult with [UNLV Career Services and Workforce Development](#) for additional guidance and support.

INTERNATIONAL STUDENTS

Microcredential-seeking students are not eligible for an F-1 student visa unless they are simultaneously enrolled in a degree program. International students are welcome to apply to and earn undergraduate microcredentials while they are also enrolled in a degree at UNLV. International students may also participate in a microcredential program if the microcredential can be completed online from their home country.

RETENTION, PROGRESSION, AND COMPLETION

Matriculating Through a Microcredential Program

Students are encouraged to engage with their assigned Academic Advising Center to familiarize themselves with the available campus resources, and to take advantage of the many types of help available at no additional charge.

Students who are already enrolled as undergraduate degree-seeking students do not need to apply for admission to a microcredential. Any undergraduate degree-seeking student who successfully

completes all of the requirements for a microcredential (e.g. two or three required classes and a minimum grade) will be awarded that microcredential.

Students who are solely matriculated in a microcredential program, may enroll in up to 8 credits during each fall and spring semester, up to 4 credits in summer session 1, and up to 7 credits each in summer sessions 2 and 3.

Students who wish to take a microcredential that includes a course with one or more prerequisites must complete any prerequisite course prior to enrolling in the microcredential.

Microcredentials Design, Prerequisites, and Course Levels

Faculty who design and develop for-credit undergraduate microcredentials should think carefully about the courses that are included in the microcredential, paying special attention to whether or not those courses have prerequisites that must be met before students begin microcredential coursework.

Microcredentials that include courses with extensive prerequisites will likely only appeal to very specific populations of students, such as those in particular majors. In general, microcredentials that seek to attract new students to majors or to appeal to a broad audience should include courses with few or no prerequisites. Microcredentials with several prerequisites necessarily assume that students have extensive background and coursework in a particular discipline. Those microcredentials would likely appeal to and help retain students in a particular major. Microcredentials that include courses with prerequisites will be required to disclose those prerequisites in a transparent manner on the Microcredentials webpage.

The courses included in a microcredential also should align with the "skill level" attained by completing the microcredentials: (1) awareness, (2) proficiency, or (3) mastery. Generally speaking, microcredentials demonstrating awareness of a competency should include lower division courses with few or no prerequisites, whereas microcredentials that demonstrate "mastery" of a competency may include upper division courses.

Credits Used Toward a Microcredential

The following conditions apply for any credits that would be used toward a microcredential:

- 1) Microcredentials generally require completion of 6 to 11 credits in undergraduate course work.

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Alert will be issued to the campus community in order for the appropriate updates. Depending on the approval date, a new program may not be available for recruitment and admissions until the following cycle.

ADMISSION TO GRADUATE MICROCREDENTIALS

New graduate admission applicants can find and pursue microcredential programs listed in the [Graduate Catalog](#) and [UNLV Degree Directory](#) once they gain admission. Microcredential-seeking applicants apply the same way as certificate-seeking or degree-seeking applicants. Applications are available through the [Grad Rebel Gateway](#). A \$30 application fee will be required. For more information about the admissions process, visit the [Future Students](#) page or reach out to GradAdmissions@unlv.edu or 702-895-3367.

Already admitted graduate certificate-seeking and degree-seeking students may pursue microcredentials. Students who are already admitted to an existing certificate and/or degree program will need to submit a second admission application to pursue a microcredential. However, a student who is pursuing a microcredential and who desires entry to a certificate or graduate degree-granting program, whether the microcredential is completed in full or only partially completed, must apply for admission to UNLV using the appropriate graduate admission application through the [Grad Rebel](#)

If a graduate student takes undergraduate courses in their graduate career and needs them changed to reflect earned credit at a later date, they will be required to submit and pay for an undergraduate non-degree seeking application through the Office of Undergraduate Admissions in order for the coursework to be moved.