

ESSENTIAL FUNCTIONS – ADMINISTRATIVE FACULTY

POSITION #:	DEPARTMENT:
Essential Functions are duties and responsibilities that an individual must be able to perform unaided or with the assistance of a reasonable accommodation. The essential functions of this position are listed in the attached Position Description Questionnaire (PDQ). After reviewing the attached PDQ, can you perform these essential functions with or without a reasonable accommodation? No Yes	
Signature	Supervisor Signature
Name	Supervisor Name
Date	Date