

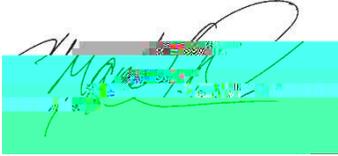
HR023 Flexible Work Policy

Policy Type: Administrative/Operations

Responsible Administrator: Dulcie Gt2 d0 (dm)n.0 (A)3er J/TT0 9 Tf-55..26 0 T.00464(Respo)-3.002 (n)-1.9(sibl)-11.004

At times an employee may be required to come to campus by her/his supervisor on a day sch
to workday (24) by either the supervisor or a substitute flexible workday as provided to
alternate remote workday as a replacement.

Approved by:



All flexible work schedules must comply with the current [UNLV Flexible Work Policy](#) while also subject to the following modifications:

1. At this time, the only flexible work option allowed under the Policy is a 1-2 day remote schedule.
2. The Policy sets the requirements for eligibility for remote work. In addition, supervisors within the school of medicine maintain the right to implement additional eligibility requirements to meet the specific needs of their departments.

At times an employee may be required to come to campus by her/his supervisor on a day scheduled for remote work. In addition, as supervisor may suspend a flexible work schedule. It is the employee's responsibility to return to the office within twenty-four (24) hours of being requested to do so. Unless otherwise instructed by the supervisor at the time an employee's flexible work schedule is approved, it is the employee's responsibility to return to the office within twenty-four (24) hours of being requested to do so.