



UNLV FOLIO - WHERE DOES IT GO?

A Reference Guide for Entering Activities in Faculty 180

Faculty 180 is a database and reporting tool for faculty to organize and track scholarly achievements. This guide was created to assist faculty with organizing their scholarly achievements within the format provided on the Activities page of Faculty 180. The table below mirrors the list of sections displayed on the Activities page.

ACTIVITIES SECTION TITLE	DESCRIPTION	EXAMPLE ACTIVITIES
GENERAL: Awards and Honors	Honor, award, fellowship, certificate, recognition, etc., internal and external to UNLV.	Teaching award; Named to "Top 40 Under 40"; Endowed professorship; Fulbright Fellowship; National Science Foundation Rotator
GENERAL: Professional Memberships	Formal associations with professional societies and academic, civic, and community organizations external to UNLV.	EDUCAUSE; American Association for Higher Education; Society for Industrial and Applied Mathematicians; Modern Language Association; American Academy of Neurology; National Council on Problem Gambling
GENERAL: Professional Development	Opportunities to inform or enhance your knowledge-base, skills, competence, and effectiveness.	Short course to improve teaching; Leadership training; Workshop on new technologies in the discipline; Earning certifications/advanced degrees; Specialized seminars
GENERAL: Workload and Reassignment Information	Percentage of time allocated to teaching, research, service, administrative duties, or other duties. Describe reassigned duties, if any, and attach documentation.	Administrative assignments (e.g., undergraduate coordinator, program coordinator, thesis committee chair, etc.); Grant assignments (e.g., Principal investigator, Co-principal investigator)
TEACHING: Scheduled Teaching*	Course information in this section comes from the teaching records in MyUNLV and is imported into UNLV Folio at the beginning and end of the fall and spring semesters.	Information that is imported from MyUNLV cannot be directly edited by faculty and are grayed out. Additional course data that is not imported from MyUNLV, such as evaluation scores and teaching methods/innovation notes for that specific course, can be added.
INDEX		

UNLV FOLIO - WHERE DOES IT GO?

ACTIVITIES SECTION TITLE	DESCRIPTION	EXAMPLE ACTIVITIES
TEACHING: Course, Program, or Curriculum Development	Contributions to the creation or improvement of a course, program, or curriculum; Contributions to or the creation of new teaching materials, technologies, or pedagogical techniques.	Developed course lab manual; Introduced new technologies in the classroom; Revised degree programs; credits required ; served as A A

UNLV FOLIO - WHERE DOES IT GO?

ACTIVITIES SECTION TITLE	DESCRIPTION	EXAMPLE ACTIVITIES
SERVICE: Public Service/ Community Engagement	Non-compensated service directed toward a non-university audience.	Judge for Lego League Robot Competition; Judge for the Nevada Regional Science Fair; Tutoring; Reviewer for Nevada's Future Leaders Scholarship Program; Volunteer for Habitat for Humanity
OTHER: Consulting	Contractual agreements for compensated and non-compensated specialized services.	Loaned expertise as statistical analyst; Discipline expert on policy development for U.S. Department of Agriculture; Government of A

